

# You're Accepted

2011-2012

# Welcome

Congratulations! We want to acknowledge and celebrate your admission as a Master of Divinity student at the Seventh-day Adventist Theological Seminary at Andrews University. In this booklet, you will find all the information you will need to prepare for life as an enrolled student with us. Here at Andrews, we believe you will find a place where you can **Seek Knowledge**, **Affirm Faith** and **Change the World** for God. We look forward to seeing you soon!

Sincerely, The Master of Divinity Office

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**Summer Semester** 2011 commences May 9, 2011, and **Fall Semester** commences August 22, 2011. To ensure you will have plenty of time to set up your new home, register for classes, participate in Orientation programs and meet new friends, plan to be on campus and complete your move to Berrien Springs no later than the week prior to your semester start date. See Page 6 -7 for details about moving to Berrien Springs.

When you arrive in Berrien Springs, be sure to visit us in the Master of Divinity Office:

**Room N212**  
**Seminary Hall**  
**4145 East Campus Circle Drive**  
**Berrien Springs, MI 49104-1500**

We will be happy to assist you with your registration for Summer & Fall Semester. Enclosed is a Summer & Fall Schedule along with the 2011 - 2012 checksheet which lists all the classes you will have to take in order to attain your Master of Divinity.

## What's a Checksheet?

A checksheet is a list of classes you will have to take to complete your Master of Divinity program. If you are a Track 1 student you will have to complete 92 credits. If you are a Track 2 student you will have to complete 107 credits. We have enclosed a copy of both checksheets so you can compare the program differences. Please ensure you work off the correct checksheet.

## How do I know if I am a Track 1 student or a Track 2 student?

Very easy... If you have an undergraduate degree in Theology or Religion you are a Track 1 student and will have to complete a 92 credit program to attain your Master of Divinity.

If you have an undergraduate degree in any other discipline, you are a Track 2 student and will have to complete a 107 credit program in order to attain your Master of Divinity.

# I've been accepted... what now?

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## Here is a list of everything you will need to do now:

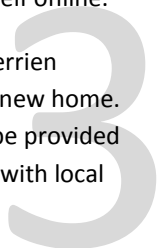
1. The following link gives you all the in's and out's of the Master of Divinity program. These few brief pages are essential reading for all Master of Divinity Students.  
[http://www.andrews.edu/academics/bulletin/2010-2011/14sem/12-03-master\\_of\\_divinity.pdf](http://www.andrews.edu/academics/bulletin/2010-2011/14sem/12-03-master_of_divinity.pdf)
2. Browse the Master of Divinity Website. The web address is:  
<http://www.andrews.edu/sem/article.php?id=65>
3. Determine which checksheet you will need. Then using the green Summer semester and orange Fall semester schedules, decide what classes you may like to take. One of the advantages of the Master of Divinity program is you can take up to 16 credits in the Fall and Spring semesters and 12 in the Summer semester – in an order of your choosing.
4. You will be required to take General Seminary classes, as well as classes from the Christian Ministry, Church History, Old Testament, New Testament, Mission Studies, and Theology departments.



Visit this link for an overview of all classes.

[http://www.andrews.edu/academics/bulletin/2010-2011/14sem/12-14-general\\_seminary\\_courses.pdf](http://www.andrews.edu/academics/bulletin/2010-2011/14sem/12-14-general_seminary_courses.pdf)

5. Read the enclosed Master of Divinity Registration Guide. This will give you an understanding of how the registration process works at Andrews. **As a first year student you will be required to register in person with the Master of Divinity Office.** Once you have completed 40 credits of your program, you will be free to register yourself online.
5. Finalize your move to Berrien Springs and set up your new home. At Orientation you will be provided a local guide to link you with local services and retailers.



New Student Orientation will take place on Sunday, May 8, 9.00am in the Seminary Chapel.

**6. Ensure you are financially cleared.**

You can do this online at Registration Central or by contacting the Student Finance Office. Their direct phone number is **269 471 3334**.

7. Visit the Master of Divinity Office anytime between April 18 and May 6, 2011 to register for your classes. If you are not sure as to what classes you would like to take, we can help you out. Given we have 400 students in our program at present, and over 100 students commencing in the new academic year, we have a lot of people to register. To keep lines as short as possible, please ensure you read the material provided in this pack and have a good idea of what classes you may like to take before you visit the Master of Divinity Office. Don't leave your registration to the last minute as you may miss out on your preferred classes.

To track full classes see

<https://www.andrews.edu/admres/registrar/courses/> and select "Full Classes" from the menu on the left top side of the webpage.

8. The Master of Divinity program allows you to undertake an Emphasis in particular areas of

ministry and scholarship. If you are interested in undertaking an Emphasis, please see the Master of Divinity Office.

9. If you would like to pursue a Doctor of Ministry or a Doctor of Philosophy upon completion of your Master of Divinity, please see the Master of Divinity Office. You can take specific classes in your Master of Divinity program which may be used as prerequisites or transfer credits into/for these doctoral programs. You will also be charged Master of Divinity prices for these classes – which can be a substantial saving.
10. The Master of Divinity program also allows you to undertake a thesis research project. Please see the Master of Divinity Office in your first or second semester if you are interested in writing a thesis. International students are advised that many doctoral programs outside the United States require a Masters level thesis project.



# Paying for your Program

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We at Andrews recognize that the profession of Ministry is a calling, and as such, offer the Master of Divinity program at a fraction of the price charged for other Masters programs. You will be charged a set registration fee each semester and will be able to take up to 16 credits in the Fall and the Spring, and 12 in the Summer. Each semester you will also pay a General Fee. See this link to identify the current semester rates for Master of Divinity students.

<http://www.andrews.edu/future/financing/tuition/index.html>. Housing, living expenses, books, stationery, and some intensive classes are additional costs and are not included in the above mentioned prices.

If you require assistance in meeting the costs of your education, please visit these websites

[http://www.andrews.edu/academics/bulletin/2010-2011/05financial/03-03-academic\\_scholarships.pdf](http://www.andrews.edu/academics/bulletin/2010-2011/05financial/03-03-academic_scholarships.pdf) and

[http://www.andrews.edu/academics/bulletin/2010-2011/05financial/03-05-graduate\\_financial\\_assis.pdf](http://www.andrews.edu/academics/bulletin/2010-2011/05financial/03-05-graduate_financial_assis.pdf)

If you are an international student, see the International Students Office to identify if funding is available for your country. **Phone: 269 471 6395**  
**Email: [iss@andrews.edu](mailto:iss@andrews.edu)**

Also contact your local Conference, Union or Division to determine if funding is available for your program.



# Moving to Berrien Springs

Moving can be a stressful time, so be sure to allow enough time to move and get settled into your new home. Below are some details which should make your move as stress free as possible.

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## Family and Graduate Housing

Currently Andrews University owns 300 one, two and three bedroom apartments which are located on campus. For more information or to apply for housing, please visit [www.andrews.edu/housing](http://www.andrews.edu/housing). You may also contact the Office of Family & Graduate Housing at 269 471 6979 or [housing@andrews.edu](mailto:housing@andrews.edu).

## Community Housing

Housing in the community of Berrien Springs is available with rental prices for one bedroom apartments being approximately \$400 - \$500 per month. Larger apartments are about \$500 - \$800 per month and houses can be \$700 - \$1200 per month depending on size and quality. Contact student housing for recommendations to landlords and rental agencies. Or **contact local realtors Liz Beck (269 325 0668) or Rosie Nash (269 471 4285) for assistance in finding rental homes in the local community.**

If you are interested in purchasing a house in Berrien Springs, **Liz Beck and Rosie Nash will also be able to refer you to homes available for sale** in the area.

## Student Employment

Andrews University is an equal opportunity employer and provides work opportunities for students. Employee Services, which is part of the Office of Human Resources, assists students in their on-campus employment needs. Please be advised that the average rate of pay per hour for student labor is approximately \$9.00. Students desiring part-time employment (up to 20 hours) must be enrolled full-time (9 -16 Master of Divinity credits) be enrolled in a degree-seeking program, and complete the necessary paperwork at Employee Services. The University allows Master of Divinity students to work, as work is available, up to 20 hours per week during the academic year, provided you are undertaking 9 credits or more.

Visit the Human Resource website for available positions at:

[www.andrews.edu/hr](http://www.andrews.edu/hr)

The Human Resources Office is located in the Administration Building on the second floor. Their contact details are:

**Phone: 269 471 3570**

**Fax: 269 471 6293**

**Email: [employment@andrews.edu](mailto:employment@andrews.edu)**



## Weather

Berrien Springs experiences four very different seasons. In Spring, the landscape is a carnival of flowering colors. In the Summer, we experience green landscapes and hot, humid days with temperatures ranging from 70 to 95 degrees (21 to 35 degrees Celsius). In the Fall, the trees on campus and in the surrounding areas are ablaze with autumn hues. Winter is snowy and very cold with temperatures ranging from -10 to 32 degrees (-23 to 0 degrees Celsius). Our proximity to Lake Michigan ensures we experience frequent rain due. You will need both warm and cold weather clothing - and a reliable umbrella is a good idea too!

## Daycare

Andrews has daycare available for students with small children. Fees apply. See this link for details.

<http://www.andrews.edu/services/crayonbox/>

## Schools

There is a number of Adventist and Public schools in the Berrien Springs area and all hold excellent reputations for academic achievement. Ruth Murdoch Elementary and Andrews Academy are both Adventist schools which are located on campus. Please see these links for more details.

### **Ruth Murdoch Elementary**

<http://www.myrmes.org/>

### **Andrews Academy**

<http://www.andrews.edu/aa/>

## Spouse Study

Spouses of full-time, on-campus Seminary students, (who are enrolled in a Seminary Masters-level program in the same semester in which their spouse is enrolled and paying tuition) will have the opportunity of taking Seminary credits for a minimal recording fee.

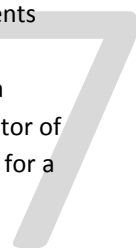
Please see the Seminary Dean's office for the current fee.

This offer is subject to the availability of space and limited to nine credits per semester. Spouses of Seminarians are encouraged to informally audit one class per semester at no cost.

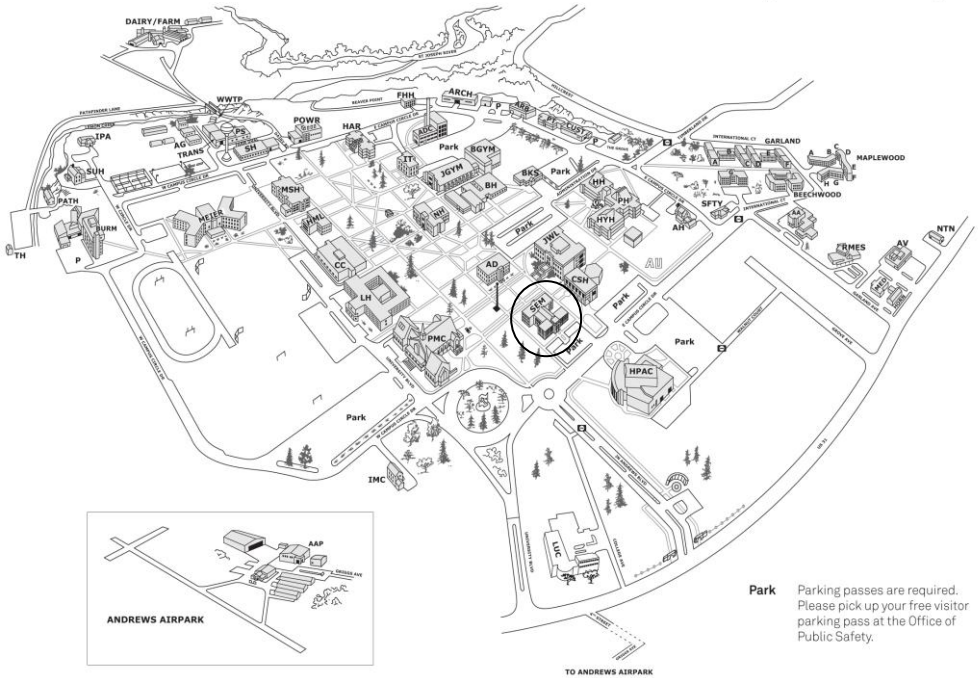
## Counseling and Testing

Confidential counseling services are available to all registered students throughout the academic year.

If at any time you need to see a Counselor, please see the director of the Master of Divinity program for a referral.



# Campus Map



**Park** Parking passes are required. Please pick up your free visitor parking pass at the Office of Public Safety.

## BUILDING CODE LIST

<b>AA</b>	Andrews Academy	<b>HAR</b>	Harrigan Hall ( <i>Digital Media, LithoTech, Photography</i> )	<b>PATH</b>	Pathfinder Building
<b>AAP</b>	Andrews Airpark ( <i>Seamount Building, Tucker Building</i> )	<b>HML</b>	Hamel Hall ( <i>Music</i> )	<b>PH</b>	Price Hall ( <i>Biology</i> )
<b>AD</b>	Administration Building	<b>HORN</b>	Horn Archaeological Museum	<b>PMC</b>	Pioneer Memorial Church
<b>ADC</b>	Art & Design Center	<b>HPAC</b>	Howard Performing Arts Center	<b>POWER</b>	Power Plant
<b>AG</b>	Agriculture ( <i>Greenhouse</i> )	<b>HYH</b>	Haughey Hall ( <i>Engineering &amp; Computer Science, Mathematics, Physics</i> )	<b>PS</b>	Plant Service
<b>AH</b>	Alumni House	<b>HH</b>	Halenz Hall ( <i>Chemistry, Clinical &amp; Laboratory Sciences</i> )	<b>PT</b>	Physical Therapy
<b>ARB</b>	Arboretum/Grounds	<b>IMC</b>	Integrated Marketing & Communication	<b>RMES</b>	Ruth Murdoch Elementary School
<b>ARCH</b>	Architecture	<b>IPA</b>	Institute for Prevention of Addictions	<b>SEM</b>	Seminary Hall
<b>AV</b>	Apple Valley Market	<b>IT</b>	Information Technology ( <i>AIM, ITS, Telecom</i> )	<b>SFTY</b>	Public Safety
<b>BGYM</b>	Beaty Gym ( <i>Pool</i> )	<b>JGYM</b>	Johnson Gym	<b>SH</b>	Smith Hall ( <i>Agriculture, Art Gallery</i> )
<b>BH</b>	Bell Hall ( <i>Education, Speech-Language Pathology &amp; Audiology</i> )	<b>JWL</b>	James White Library	<b>SUH</b>	Sutherland House ( <i>Andrews University Press</i> )
<b>BKS</b>	Bookstore ( <i>Post Office, Hair Salon</i> )	<b>LH</b>	Lamson Hall ( <i>Women's Residence</i> )	<b>TH</b>	Tubing Hill
<b>BURM</b>	Burman Hall University Towers—( <i>Men's Residence</i> )	<b>LUC</b>	Lake Union Conference	<b>TRANS</b>	Transportation
<b>CC</b>	Campus Center ( <i>Campus Ministries, Dining Services, Int'l Student Services, Recreation Center, Religion, Student Life</i> )	<b>MED</b>	Medical Center	<b>WWTP</b>	Wastewater Treatment Plant
<b>CSH</b>	Chan Shun Hall ( <i>Business</i> )	<b>MEIER</b>	Meier Hall ( <i>Men's Residence</i> )		
<b>CUST</b>	Custodial Services	<b>MSH</b>	Marsh Hall ( <i>Crayon Box, Languages, Nursing, Nutrition &amp; Wellness</i> )		
<b>DAIRY</b>	Dairy	<b>NH</b>	Nethery Hall ( <i>Behavioral Sciences, Communication, English, History &amp; Political Science, Social Work, Student Success, Language Institute, Writing Center</i> )		
<b>FARM</b>	Farm	<b>NTN</b>	Neighbor to Neighbor		
<b>FHH</b>	Forsyth Honors House				
<b>GAG</b>	Garland Apts G ( <i>Family &amp; Graduate Housing</i> )				

